

The Tall Ships Races 2023 – Lerwick

Thank you for your interest in volunteering for the Tall Ships Races 2023 visit to Lerwick.

There are a number of roles available, and you should read the information below to decide which of the roles best suit your skills and availability.

The application form attached should be completed in full and returned by the appropriate deadline.

We are looking to recruit Liaison Officers this year to allow for adequate training and organisation ahead of the event, but also welcome applications for other posts. The application deadline for Liaison Officer positions is Friday 4th November 2022. Other role applications will be accepted up to 13th January 2023.

If you would like more information on the Liaison Officer role, please feel free to contact the Chief Liaison Officer on martyn@tallshipslerwick.com

Please ensure you read and sign the Volunteer Agreement & Consent Form before returning your application. Short follow-up interviews for Liaison roles will be held during the weekend of 26/27th November.

An introductory information session will be held for all volunteers on Saturday 11th February 2023.

Volunteer Requirements

As a volunteer you will experience a sense of achievement in helping to make The Tall Ships Races 2023 – Lerwick, a success, helping to foster a lasting positive impression to all visitors of Shetland, and its people. You will be part of a team and have the opportunity to meet and make new friends. You will be invited to a party that will be held to thank all volunteers.

You will need to be familiar with the event programme and location of information points, toilets, and first aid points.

You will communicate effectively giving thought to cultural diversity and specific needs of visitors.

You will be issued with a polo shirt and ID, which should be worn when on duty, and meal vouchers, where appropriate.

You will be given training appropriate to your role and will have a named contact to report to.

Key Volunteer Roles

Crew Centre Liaison Officers

A dedicated venue will be provided for ships' crews to visit and access free soft/hot drinks, wi-fi, and interact with other crew members.

This facility will be available in a central location from 10:00 – 20:00 each day from Tuesday 25th July – Saturday 29th July (closing at 13:00 on Saturday). Liaison staff will be required to assist crew members with any enquiries and to supervise the area.

Sail Training International/VIP Liaison

During the event a team from Sail Training International, the organisation who manage the Tall Ships Races, will be based in Lerwick. Their team will require liaison assistance and support with local information and knowledge. This role may include some basic administrative support.

Other VIP guests will include sponsors, visiting artistes or performers, and invited guests to various events and locations. At times there will be a need for liaison staff to be on hand to welcome these guests and act as a host. This may include welcoming guests on board ships during deck hire events.

VIP Liaison Officers will need to be flexible with availability and may only be required on certain days between Tuesday 25th – Saturday 29th July 2023.

Stewards/Marshals

Across the various event sites, there are a number of roles for volunteers to assist with the safe and secure flow of people within designated areas.

This includes monitoring access to crew-only areas, and general site supervision – bringing any issues to the attention of the Duty Site Manager or security team. There may also be opportunities to assist in the marshalling of crew members during the Crew Parade.

Stewards and Marshals can volunteer for individual days, or the full event, depending on availability. Duty times will vary between 09:00 – 01:00.

Event Information Advisor

The main event sites will require central information points where the public can access information on activity and event schedules, purchase programmes and merchandise, and request general information.

Volunteers in this role will be public-facing and require a good overall knowledge of the event programme and locations.

Duty times for this role will be approximately 10:30 – 21:00 each event day and can be split into shifts depending on applicants' availability.

Park & Ride Marshals

There will be a significant requirement for parking during the event and two remote Park & Ride centres will be in operation within Lerwick.

To ensure safe and efficient use of these spaces, Parking Marshals will be required to direct cars to parking bays.

Parking Marshals can opt to volunteer for individual days and shifts will vary between 07:00 and 23:00.

Driver

This role will include driving a minibus to move crew and visiting artistes between venues and to /from the airport. Hours will be variable dependent on requirements. A D1 licence is preferred, and all applicants must be over 25 years of age.